



North Branch Reformed Church Preschool

203 Route 28, Bridgewater, NJ 08807

www.nbrcpreschool.com

908-725-2326

preschool@nbrc.com



REGISTRATION INFORMATION

2018-2019 SCHOOL YEAR

Tours:

Those interested in attending the Preschool in the fall should call the **Preschool Office (725-2326)** to arrange for a tour. New families must schedule a visit to see the facility and its program prior to registering. During this time, we'll try to answer any questions concerning the Preschool program and our philosophy. Should those who visit wish to register on the day of their tour, they may do so.

Registration:

The registration fee and the first tuition payment (please pay by check or money order made out to **NBRC Preschool**) must accompany a completed registration form. Once you have paid the registration fee and your first tuition payment, your child is assured a place at the Preschool for the 2018-2019 school year. If registering after June 1st, please include the registration fee, first tuition, and second tuition fees. Payment may be combined in one check or money order.

Waitlist:

Once classes are filled, any persons interested in registering their children will be placed on a waiting list.

Toilet Training:

Diapers and Pull-Ups are ONLY permitted in our Diaper-Friendly and Little Lamb classes. For all other classes, your child **must be toilet trained** to attend our Preschool. If he or she is not trained by **August 1, 2018**, please notify us so that your child may be withdrawn. (Diapers and Pull-ups are not permitted in other classes.) If you wish, he or she may then be put on our waiting list should another opening occur during this school year.

Health Forms and Immunizations:

The Universal Child Health Record form was included in your tour folder and can be found on our website at www.nbrcpreschool.com. If you need a hard copy, please call the Preschool Office at 908-725-2326. This form must be completed by your child's physician and be accompanied by your child's immunization record. Both forms must be returned to the Preschool Office **before August 1, 2018**. By state regulation, children may not attend Preschool until this form is on file in the Preschool Office. We suggest that you schedule your child's doctor's appointment well in advance so that these forms can be completed by your physician and returned to us by the above date.

Tuition Payments:

The second tuition payment is due by **June 1, 2018**. All subsequent tuition payments from October, 2018 through May, 2019 are due the **first day** of each month. Any payment received after the 5th of the month should include a \$10 late fee.

Registration fees and tuition payments are **non-refundable**. No reimbursements are made for vacations, illness, or the closing of school due to inclement weather or unforeseen circumstances.

*****PLEASE KEEP THIS NOTICE FOR FUTURE REFERENCE*****

